

DETAILS OF FAMILIARIZATION PROGRAMMES IMPARTED TO INDEPENDENT DIRECTORS

PREAMBLE

In terms of Clause 25(7) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Company shall familiarise the independent directors with the company, their roles, rights, responsibilities in the company, nature of the industry in which the company operates, business model of the company, etc., through various programmes.

OVERVIEW OF FAMILIARIZATION PROGRAMMES

The Independent Directors are apprised regarding Company's operations, market scenario, governance, internal control processes and other relevant matters. They are also updated on important changes in the regulatory framework and business environment having an impact on the Company.

The Independent Directors are provided with necessary documents, reports and internal policies to enable them to familiarize with the Company's procedures and practices. Periodic presentations are made at the Board and Board Committee Meetings, on business and performance updates of the Company, business strategy and risks involved. Detailed presentations on the duties and responsibilities of Independent Directors and the Company's business were made at the separate meetings of the Independent Directors held during the year.

The details of the familiarization programme are given below:

S No	Name of Independent Director	No. of the sessions attended		No. of hours spent in the sessions attended	
		FY2019-20	Cumulative till date	FY2019-20	Cumulative till date
1	Mr Ajit Khandelwal	2	4	2	4 hrs
2	Mr Sushil Kumar Mor	2	4	2	4 hrs
3	Mr Kalyan Bose	2	4	2	4 hrs

The details of the familiarization programme held in FY 2018-19:

S No	Name of Independent Director	No. of the sessions attended		No. of hours spent in the sessions attended	
		FY2018-19	Cumulative till date	FY2018-19	Cumulative till date
1	Mr Ajit Khandelwal	2	2	2	2
2	Mr Sushil Kumar Mor	2	2	2	2
3	Mr Kalyan Bose	2	2	2	2